



C-03001-11/2020-CST/CST

**Govt. of Bihar**

**Health Department**

**BIHAR STATE AIDS CONTROL SOCIETY**

6<sup>th</sup> Floo, Swasthya Bhawan,

Sheikhpura. Patna-800014. Ph.: 0612-2290278

E-mail: ddprocure\_bsacs@bihar.gov.in

**INVITATION OF SEALED BIDS FOR ANNUAL RATE CONTRACT (ARC) & PROCUREMENT OF VACCUTAINER K2 EDTA SYRINGES & NEEDLES**

Bihar State AIDS Control Society, Patna is an autonomous body constituted for implementing National AIDS Control Programme(NACP). Sealed and Stamped bids are invited under two bids system (**Technical Bid & Financial Bid**) from established reputed manufacturers / their authorized distributors / stockiest for Rate Contract & procurement of vaccutainer k2 EDTA syringes & Needles for its various peripherals Centers. The rate contract Period is only for the period from date of awarding the contract to 31.03.2028. The agency putting up the Bid should have minimum 3(three) years of experiences in supplying or manufacturing similar type of Consumables.

1. The detailed tender documents including terms and conditions, eligibility, quantity and Bid form can be obtained from the Procurement cell of Bihar state AIDS Control Society, Patna on all working days (Monday to Friday) between 11.00 hours and 16.00 hours. **It may also be downloaded from the website of BSACS ([bsacs.bihar.gov.in](http://bsacs.bihar.gov.in)).**

**2. Schedule of Selection Process:**

S.N.	Event Description	Timeline
1.	Pre Bid Meeting	12.03.2026 at 04:00 PM
2.	Closing Date and Time for Submission of Bid	20.03.2026 at 03:00 PM
3.	Date and Time for opening of Technical Bid.	20.03.2026 at 04:00 PM
4.	Date and Time for opening of Financial Bid.	23.03.2026 at 04:00 PM

3. **The bid must be submitted through Courier/Speed Post/Registered Post only at Dispatch Section of Bihar State AIDS Control Society.** Bids submitted by hand or by any other means will not be accepted. The Society will not be responsible for any postal delay.

4. The technical bid will be opened as per above mentioned timeline in presence of the bidders or their authorized representatives who choose to attend. The financial bids of the technically qualified bidders will be opened as per above mentioned timeline in presence of the bidders or their authorized representatives who choose to attend.

5. In the event of the date specified for bid receipt and opening being declared as a holiday for BSACS, the due date for submission of Bids and opening of Bids will be the following working day at the appointed times.

Bihar State AIDS Control Society reserves the rights to accept or reject any or all tender or change the terms and condition of bid or cancel the bid without assigning any reasons at any journey stage of this IFB.

*For,*   
Project Director

सही और पूरी जानकारी दूर रखे एड्स की बीमारी।



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6<sup>th</sup> Floo, Swasthya Bhawan,

Sheikhpura. Patna-800014. Ph.: 0612-2290278

E-mail: ddprocure\_bsacs@bihar.gov.in

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir/Madam,

**Sub:** INVITATION OF SEALED BIDS FOR ANNUAL RATE CONTRACT (ARC) & PROCUREMENT OF VACCUTAINER K2 EDTA SYRINGES & NEEDLES

Bihar State AIDS Control Society, Patna is an autonomous body constituted for implementing National AIDS Control Programme(NACP). Sealed and Stamped bids are invited under two bids system (**Technical Bid & Financial Bid**) from established reputed manufacturers / their authorized distributors / stockiest for Rate Contract & procurement of vaccutainer k2 EDTA syringes & Needles for its various peripherals Centers. The rate contract Period is only for the period from date of awarding the contract to 31.03.2028. The agency putting up the Bid should have minimum 3(three) years of experiences in supplying or manufacturing similar type of Consumables.

The name & quantity of the drugs are stated below.-

Sl No	Name of the Product	Specification	Shelf Life	Qty.
1.	Vaccum k2 EDTA syringes	K 2 EDTA-3 ml tube Blood collection Tube (Q2) Blood Collection Monitor (V2) (Q2)	2 yrs. (24 months)	30000
2.	Vacutainer Needle	B.D-22 G with Safety lock Blood Collection Needles (V2) (Q2)	2 yrs. (24 months)	30000

Note:- The bidders may submit their bids for all the items mentioned from Sl. No.- 01 & 02. Bids received for only one item will not be evaluated separately and independently.

**1. Bid price**

- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
- All duties, taxes and other levies including GST payable by the contractor under the contract shall be included in the total price.
- GST should be clearly mentioned separately in terms of percentage and amount in the price sheet.
- The rates quoted by the bidder shall be fixed for the duration of the contract (02 years) and shall not be subject to adjustment on any account.
- The prices shall be quoted in Indian Rupees only.
- Each bidder shall submit only one Bid.

g) Bids must be submitted on the letterhead of the bidder in the format provided with this letter **(Annexure-I)**. Bid/s which is not submitted on the letter head will not be considered for financial evaluation. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.

## 2. Eligibility Criteria

a. The agency putting up the Bid should have minimum 3(three) years of experiences in supplying or manufacturing similar type of drugs.

## 3. Documents required to be submitted along with the Technical bid (Envelope A)

S.N.	Eligibility Criteria for the tenderer	Supporting Documents
1.	The Bidder should be established firm/agency/society/trust registered under Shops & establishment Act, Companies Act or partnership act and should have been in operation for a period of at least 3 years. (Consortium is not allowed.)	<b>For Company-</b> Copy of the Certificate of Incorporation issued by the Registrar of Companies (ROC) under companies act. <b>For Partnership Firm-</b> Registration Certificate issued by registrar of firm under partnership act. <b>For Proprietorship firm-</b> Certificate issued under shop and establishment act.
2.	Copy of valid drug license.	Self Attested Xerox Copy of valid drug license.
3.	The bidder should have experience of supplying similar category product in the last three years to Central or State Government/ Semi Government/ Public Sector Units (PSU)/ Autonomous Institution/organization.	Copy of work order and experience certificate from the contracting agency (Central or state Government /Semi-Government /Public Sector Units (PSU))/ Autonomous Institution/organization.
4.	Copy of the PAN card.	Self Attested Copy of PAN Card
5.	Copy GST Registration Certificate	Self Attested Copy of GST Registration Certificate
6.	Copy of Income Tax Return for the last three assessment years (2023-24, 2024-25 & 2025-26).	Copy of Income Tax Return for the last three assessment years (2023-24, 2024-25 & 2025-26).
7.	Earnest Money Deposit (EMD) as per mentioned in the tender documents.	Demand Draft of Rs 25000.00 issued by a local Nationalized Bank in the Name of Project Director, Bihar State AIDS Control Society, Patna payable at Patna towards Earnest Money Deposit (EMD) as per mentioned in the tender documents. Non-payment of EMD will result in rejection of the bid.
08.	The Bidder must not be 1. Blacklisted / banned/ convicted by any court of law for any criminal or civil offences/ declared ineligible by any entity of any State Government or Govt. of India or any local Self Government body or public undertaking in India for participation in future bids for unsatisfactory performance, corrupt fraudulent or any other unethical business practices or for any other	Copy of the Affidavit sworn before Public Notary/ Executive Magistrate.

	<p>reason during the last 03 years from the last date of submission of bids, and</p> <p>2. No criminal/ vigilance case related to cheating, forgery, criminal breach of trust, theft and prevention of corruption act is pending in any court of law against the bidder.</p> <p>3. The bidder shall declare all ongoing litigation it is involved in with any government agency/ state/ central department / PSU.</p>	
09.	Copy of Tender Documents	Self Attested Copy of Tender Documents

#### 4. Documents required to be submitted along with the Financial bid (Envelope B)

Financial Bid on the letterhead of the bidder according to the format attached with the tender documents (Annexure I). Bid/s which is not submitted on the letter head will not be considered for financial evaluation. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.

#### 5. Bid Validity

Bid shall remain valid for a period of not less than 120 days after the deadline date specified for submission. The bidder shall not be entitled to modify, vary, revoke or cancel his bid during the said period.

#### 6. Evaluation of Bids

The purchaser shall evaluate and compare the Bids determined to be substantially responsive i.e. which

- a. are properly signed; and
- b. conform to the terms and conditions and specifications.
- c. submitted the sample free of cost for quality assurance to BSACS.

**The Bids would be evaluated for all item/s.**

#### 7. Shelf Life:-

The supplied items must have 02 years (24 months) of shelf life at the time of supply.

#### 8. Award of Contract

- a. The purchaser will award the contract to the bidder whose Bid has been determined to be substantially responsive.
- b. Notwithstanding the above, the purchaser reserves the right to accept or reject any Bid and to cancel the whole bidding process and reject all Bids at any time prior to the award of the contract.
- c. The bidder whose bid is accepted will be notified of the award of the contract by the Purchaser prior to the expiration of the Bid validity period. **The terms and conditions of the accepted offer shall be incorporated in the purchase order.**
- d. The purchaser reserves the right at the time of award of contract to increase or decrease the quantities of items indicated by 20% without any change in the unit price or any other terms and conditions.

9. **Delivery Period & Place:**

**Within 15 days from the date of award of contract to Store Office, Bihar State AIDS Control Society, 6<sup>th</sup> Floor Swasthya Bhawan, Sheikhpura, Patna-14.**

10. **Penalty**

- a. **For delayed in supply** - ½ % of the value of the contract per week or part thereof after expiry of the delivery period subject to a maximum 10%.
- b. **Failure of the delivery** - If the supplier fails to deliver any or all of the above mentioned items, the purchaser may initiate to blacklist the supplier and the required item/(s) will be procured from market.
- c. The supplier shall immediately replace defective item/(s) if any supplied items are found to be of sub Standard quality.

11. **Submission of Samples**

The selected bidder/s must submit the required number of sample free of cost to conduct pre-delivery inspection and testing. After confirmation of the quality assurance of the given items the bidder/s must supply the same.

12. **Payment:**

- a. No advance payment will be made. Payment will be made on receipt of POD (duly signed and stamped)/bills/ invoices (as prescribed under GST Act 2017).
- b. Payment will be made after submission of the invoices (as prescribed under GST Act 2017) along proof of goods acceptance certificate duly signed and stamped, after statutory deduction (like TDS, penalty etc).
- c. The payments will be made only through Public Financial Management System (PFMS) to agency.

13. **Pre-Bid Meeting**

In order to provide response to any doubt regarding terms and conditions, description of drugs, packaging and labeling or any other matter given in the tender document, a pre-bid meeting has been scheduled to be held in the office of BSACS as per details given hereunder:

Date & Time:	12/03/2026 (Thursday) at 4:00 PM
Venue:	Chamber of Additional Project Director, Bihar State AIDS Control Society, SIHFW Building, Patna-14

14. **Submission of Bid:**

The last date and time for submission of the completed bids (Technical & Financial) is 15.00 hrs on March 20, 2026. The bid must be submitted through Courier/Speed Post/Registered Post only at Dispatch Section of Bihar State AIDS Control Society. The bid submitted by hand or any other means will not be accepted. The Society will not be responsible for postal delay. The Technical Bid and the Price Bid should be sealed by the bidders in separate covers super scribing with "Technical Bid" or "Price Bid" and "Tender Opening Date". Both the sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed with "Bid regarding Annual Rate Contract (ARC) & Procurement of Vaccutainer k2 EDTA Syringe and needles" to Bihar State AIDS Control Society".

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### 15. Tender Opening

Technical bid will be opened on the last day of submission of bid (i.e. on March 20, 2026) at 16.00 hrs in presence of the bidders or their authorized representatives who choose to attend. The financial bids of the technically qualified bidders will be opened on March 23, 2026 at 16.00 hrs in presence of the bidders or their authorized representatives who choose to attend.

In the event of the date specified for bid receipt and its opening being declared as a holiday for BSACS, the due date for submission of Bids and opening of Bids will be the following working day at the appointed time.

Bihar State AIDS Control Society reserves the rights to accept or reject any or all tender or change the terms and condition of bid or cancel the bid without assigning any reasons at any journey stage of this IFB.

*for*   
**Project Director**

**ON THE LETTER HEAD**

**Annexure - I**

Date:-  
To,  
The Project Director  
Bihar State AIDS Control Society  
Department of Health and Family Welfare  
6<sup>th</sup> Floor Swasthya Bhawan  
Sheikhpura, Patna-800014

Sub: - Submission of Bid for “.....”

Ref: - AIDS No. - .....Dated.....

**FORMAT OF BID**

S.N.	Description of Goods	Units	Name of the Manufacturer/Brand	Quoted Unit rate in (₹) of each container	GST @ -----%	Total Unit Rate including GST and transportation or any other charges
1.	Vaccum k2 EDTA syringes					
2.	Vacutainer Needle					

We agree to supply the above goods in accordance with the specifications for a total contract price of Rs.....(Amount in figures ) (Rupees ..... ) (Amount in words)

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

**Signature of Supplier**